

Rajasthan ILD Skills University

Jaipur – 302031

Application for Temporary Affiliation for the academic year 20 - 20

BASIC INFORMATION

1	College/ Institution	
	a) Name & Postal Address of the College/Institution b) Telephone and Fax numbers c) E-mail and Website address d) Year of establishment of the college/Institution	
2	Head of the Institution: (Director/ Dean/ Principal)	
	a) Name b) Designation c) E-mail, Telephone, Fax and Cell Numbers d) Residential Address with Telephone Number	
3	Legally authorised representative for communication (authorisation Letter to be enclosed)	
4	Trust:	
	a) Name & Address of the Trust / Society / Company	
	b) Registration Number and date of registration	
	c) Family/ Public Trust / Formation of Company	
	d) Name, address, Email id, Phone, Fax of the Chairman	
	e) Secretary of the Trust / Company	
5	Permission letter / AOA / MOA obtained from the State Government to start the college / institute. • No. and Date (Enclose copy)	
6	Name and Address of the Members of the Managing Body Constituted	
7	a) Whether Discipline and Welfare Committee is functioning?	YES/NO
	b) Whether Registers and Records as per norms are available / maintained.	YES/NO

8. Financial Stability

Financial status of the Trust / Company to be given briefly in a separate sheet with the following details.

a) Parent body / Company:	
b) Bankers: Branches:	

Account number (s): Balance amount (Rs.): • As on 31st March of the previous year As on Date	
c) FDR details (Bank / Govt. / Govt. approved institutions.) Branch: Amount of investment: Date of maturity:	
d) Value of immovable properties (GLV # and MV #). Provide Survey No. of the land, extent of land, location and details of buildings (Certified copies to be signed by approval valuers). # GLV – Guide Line Value and MV –Market Value	
e) Whether the endowment has been created, details to be provided	No
f) Income tax permanent account number.	

9. Details of the Land earmarked for the Institute / College:

S.No	Document No.	Date of Registration	Survey No	Extent (Acres)
.				
Total				

Note: The extent of land should be as per (RISU) University Norms for the Course of Study.

10. Academic Building (Space / infrastructure Details):

Department / Specialisation / Blockwise – (Provide separate enclosures for the existing & proposed buildings)

S.No.	Particulars	Detail

11. Hostel:

S.No.	Particulars	Detail

12. Courses being run by the institute (as of now)

Course ID	Name	Schedule	Seats Nos	Actual Duration (Hours)	Actual Duration (Months)

13. Courses for which Affiliation is sought by the institute.

Course ID	Name	Schedule	Batch size (Nos)	Duration		Remarks
				(Hours)	(Months)	

14. (a) Details of Principal / Dean / Institution Head

Name			
Date of Birth			
Date of Joining the institution			
No of Years of Experience			
Academic Experience			
Industry experience			
Other			
Education Qualifications of Principal / Dean / Institution Head			
	Program Name with specialisation	Year of Passing	Institution
Under Graduate / Bachelors			
Post Graduate / Masters			
PHD			
Any Other			
Salary / Emoluments			
CTC			
Basic			
Allowances			

14. (b) Details of Teaching staff

S.No	Name	Date of Birth	Designation	Qualification	Experience	Date of Joining	Salary (CTC)

14. (c) Details of Non-Teaching staff

S.No	Name	Date of Birth	Designation	Qualification	Experience	Date of Joining	Salary (CTC)

15. Library Facility

Total Area in Sq ft	
Books, Periodicals, Journals, Subscription, Digital content, etc,...	
Qualification and Experience of Librarian	
Other Facilities in Library (Photo Copier, Internet, etc...)	

15. Photographic journey of the Institute

Location map	Photo Album of Institute and its facilities (Annexure – 11)
Aerial view	
Photos of Studios, seminar room, labs, workshops, Library, canteen, other facilities.	
Presentation about the institute	

This is to certify that the information given above is factual as of the date given below. Each page has been initialed by the authorized person of the College/ Institute. Any change in the information given above at a later date shall be informed to the university immediately.

The required fees and any other expenses incurred for the inspection as per University rules and regulations or any other expenditure related to it and demanded by the University will be paid by the Institute immediately.

**Signature of the legally
Authorised representative**
(Name in Capital Letters)

Place:

Date: Office Seal

Declaration by the Management

1. _____ of _____ on behalf of the company
' _____ ' hereby declare that the particulars furnished above are true and correct to the best of my knowledge. All the original documents related to the particulars given in the application will be produced at the time of inspection and whenever called for.

2. The required fees and any other expenses incurred for the inspection as per University rules and regulations or any other expenditure related to it and demanded by the University will be paid by the IIGJJ immediately.

3. It is understood and agreed by the Management of the Institution that if the affiliation is granted by University, the College shall observe all rules and regulations and other conditions, if any, of University. It is also understood and agreed that any violation of these rules etc. may result in a heavy penalty as determined by the University or withdrawal of the affiliation by the University.

Place: Jaipur

Date:

**Name
(Chairman)**

Office Seal

List of Annexures

S.No.	Particulars	Annexure No
1	Authorisation Letter for Single point of communication with university	
2	AOA / MOA	1
3	Board of Directors of the company list	2
4	Bankers list	3
5	Floor Plans of Academic campus	4
6	List of Infrastructure Academic Campus- (Machine & Equipment's)	5
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8	Floor Plans of Hostel campus	7
9	List of Infrastructure Hostel - (furniture)	8
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11	Programs for Affiliation details attached (Rationale, Market, Industry fitment, Syllabi, Space & Infrastructure planning, Books)	10
12	Photo Album a brief Presentation of Institute and its facilities	11